

Formalities for issue of Duplicate Share Certificates

- 1) The Indemnity Bond on Rs.100/- (Non-Judicial Stamp Papers or Franking) and Affidavit on (Rs.50/- Non-Judicial Stamp Paper) as per format duly Notarized.
- 2) Copy of FIR or acknowledged Police Complaint
- 3) Sureties and Declaration as per format
- 4) Self-attested copy of PAN Card and Aadhar Card
- 5) To issue Paper Advertisement in any Local Newspaper (English) if the value is more than Rs. 10,000/- and to provide the paper cutting for our record purpose.
- 6) An Affidavit for change of signature duly Notarized on a Non-Judicial Stamp Paper of Rs.50/- if there is a change in your signature.
- 7) Form ISR-1 and Form SH-13 (ID proof of the nominee)

Note

Documents mentioned in Point No. 6 is required only if your current signature differs from the Specimen Signature recorded with us.
